

SOMERTON PARISH COUNCIL

Notice of the ANNUAL PARISH COUNCIL meeting to be held on Tuesday
6 May 2025 at The Village Hall, Cottage Road, Somerton at 7.00pm.

Dear Councillor,

30 April 2025

Your attendance is required at a **meeting of the Parish Council** to be held on Tuesday 6 May 2025 at 7.00pm in The Village Hall, Cottage Road, Somerton. Members of the press and public are cordially invited.

Nicola Ledain

Nicola Ledain, Clerk to Somerton Parish Council

AGENDA

1. **Apologies**

To consider and approve apologies for absence.

2. **Election of Chairman**

Chairman to sign Declaration of Acceptance of Office

3. **Election of Vice Chairman**

Vice Chairman to sign Declaration of Acceptance of Office

4. **Declarations of Interest**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interest Interests form. You must declare the interest and leave the room while the matter is dealt with. When declaring an interest, you must say why the interest arises, to be included in the minutes.

You have a Personal Interest in a matter to be discussed if it affects: 1) Your wellbeing or financial position, 2) That of your family or close friends, 3) That of a club or society in which you have a management role, 4) That of another public body of which you are a member to a greater extent than others in your Parish. You must declare a personal interest but can speak and vote on the matter.

5. **Public Speaking**

County Councillor, District Councillors, Police Representative and public.

Members of the public are invited to address the Council on matters on the Agenda only in accordance with Standing Orders.

6. **Minutes from Previous Meeting**

To receive and approve the Council minutes dated 4 March 2025

7. **Review of Delegation Arrangements to Committees, Sub Committees, Local Authorities and External Bodies**

1. Upper Thurne Working Group
2. Patient Participation Group
3. Staffing Committee

8. **Matters for reporting from previous meetings**

1. Review action list
2. Carriageway Survey - Carriageway Boundary Survey (Somerton to Winterton Road) Update (Ref:31552)
3. Footpaths Update (No.5, 8, Coronation Lane to Mill Lane and No.1 (Hemsby Boundary)

4. Update on The Lion Public House
 - i. To request that the Lion pub is re-listed as an asset of community value (ACV)
5. Horse Riding – Winterton Holmes track /Honeypot.
6. Replacement of Telecommunication pole on verge close to Collis Lane junction with Winterton Road - To request NCC to urgently inspect pole's distance from highway to establish any risk implications for traffic.
7. To receive an update regarding the road name sign for Cottage Road
8. Replacement of bus stop bench seats
9. Update on councillors' register of interests
10. Update on installation of dog waste bin
11. Update re police check on Horsey Road
12. To update on Horsey Road drain cover
13. Draft minutes:
 - a). Proposal that draft minutes are circulated to Councillors for comments within 14 days of Council meetings.
 - b). Proposal that draft minutes can only be posted on website and circulated to third parties after Councillors comments have been included.

9. Policies

- 9.1 To agree Standing Orders

10. Planning

BA/2025/0099/TCAA - Bank House , Horsey Road, West Somerton, Somerton: T1 – Willow – pollard to three metres.

11. Matters for consideration

1. To agree the insurance premium renewal of £327.00
2. To request to GYBC the placing of Winterton Road signs
3. Archiving of council papers
4. To agree litter picking dates and responsibilities
5. To consider an installation of an electric vehicle charging point at Somerton Village Hall.

12. Financial Matters

- 12.1 End of year accounts
 - a) To consider the assertions on, and complete, the Annual Governance Statement 2024/25 and to authorise the Clerk and Chairman to sign.
 - b) To consider and approve the Accounting Statements 2024/25 and to authorise the Chairman to sign.
 - c) To agree that the council's income and /or expenditure is less than £25k and to authorise the clerk and chairman to sign the certificate of exemption
- 12.2 To agree financial statement and bank balances
- 12.3 To agree payments
 - a) Nicola Ledain – clerk salary April and May: £414.78
 - b) Ross Bird: £270.00
 - c) Insurance Premium: £327.00

13. Highways Matters

14. Correspondence

- 14.1 Request from Environment Agency regarding access should a fish rescue be required.

15. To Receive Items for the Next Agenda

16. Date of next meeting: Tuesday 1 July 2025