

SOMERTON PARISH COUNCIL

Minutes of an Extraordinary PARISH COUNCIL meeting held on Tuesday
23 July 2024 at The Village Hall, Cottage Road, Somerton at 7.00pm.

Present: Councillors Judy Clift (Vice-Chair), Diane Crane, Kevin King, David Shuker (Chair), Richard Starling and Peter Young

1. Apologies

Apologies were received from Penny Beard and Nicola Ledain (Parish Clerk - who could not attend due to illness).

2. Minutes

In the absence of the Parish Clerk the minutes were taken by the Chair and the meeting was recorded.

3. End of year accounts

- a. The internal auditor's report was noted.
- b. The assertions on the Annual Governance Statement 2023/24 were considered individually and accepted by unanimous vote. In the absence of the Clerk the Chairman was authorised to sign the Statement and a proposal by the Chair to obtain the Clerk's signature the next day was seconded and accepted by unanimous vote..
- c. The Accounting Statements 2023/24 were accepted by unanimous vote, subject to verification of annual income which differed by a small amount from that given in the end of year accounts, and the Chair and the Clerk would be authorised to sign once the figure was confirmed.
- d. It was agreed that the council's income and /or expenditure for 2023/2024 was less than £25k and a proposal to authorise the Clerk and Chair to sign the certificate of exemption was seconded and accepted by unanimous vote.
- e. The end-of-year statements will be posted on the Parish Council website.
- f. VAT can be claimed on expenditure on materials for refurbishment of the bus shelters providing that a suitable receipt is available.
- g. For the next financial year 2024-2025 it was proposed that all the paperwork be prepared in a more timely manner so that end-of-year statements can be available and approved at the May 2025 meeting.

4. To approve a call for applicants as Trustees for the Poor's Trust

A call for applicants to be Trustees for the Poor's Trust was approved for posting on the Parish notice board with a deadline for applications of 15th August 2024.

5. The date of the next meeting, Tuesday 3 September 2024, was noted