

SOMERTON PARISH COUNCIL

Notice of the PARISH COUNCIL meeting to be held on 2 July 2024 at
The Village Hall, Cottage Road, Somerton at 7.00pm.

27 June 2024

Dear Councillor,

Your attendance is required at the **Meeting of the Parish Council** to be held on Tuesday 2 July 2024 at 7.00pm in The Village Hall, Cottage Road, Somerton.

Members of the press and public are cordially invited.

Nicola Ledain

Nicola Ledain, Clerk to Somerton Parish Council

AGENDA

1 Apologies

To consider and approve apologies for absence

2 Declarations of Interest

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interest Interests form. You must declare the interest and leave the room while the matter is dealt with.

When declaring an interest, you must say why the interest arises, so that it can be included in the minutes.

You have a Personal Interest in a matter to be discussed if it affects: 1) Your wellbeing or financial position, 2) That of your family or close friends, 3) That of a club or society in which you have a management role, 4) That of another public body of which you are a member to a greater extent than others in your Parish. You must declare a personal interest but can speak and vote on the matter.

3 Public Speaking

County Councillor, District Councillors, Police Representative and public.

Members of the public are invited to address the Council on matters on the Agenda only, in accordance with Standing Orders.

4 Minutes from Previous Meeting

To receive and approve the full Council minutes dated 14 May 2024.

5 Matters for reporting from previous meetings

- a) Barclays and online banking
- b) Right of way application (North end of Coronation Lane to Wind Turbine Track to Mill Lane, Martham) Update from County Council
- c) No through road sign update
- d) Update on review of traffic concerns and possible solutions from NCC
- e) Blocked roadside drainage ditch
- f) Website tidy up and options for alternative providers
- g) Dark Skies / Nuisance lights – to seek clarification from the Borough's Council's Environmental Health regarding nuisance lights.
- h) Representative on Upper Thurne Working Group

6 Matters for consideration

- a) Administration of Somerton Parish Council – Preparation and circulation of minutes
- b) Annual appraisal for clerk
- c) Dog waste bins
- d) Timed agenda
- e) Councillor roles

7 Financial Matters

- a. HMRC outstanding payments
- b. To agree the end of year accounts
- c. To sign the certificate of exemption
- d. To agree the financial statement and bank balances of current account and deposit account
- e. To note receipts received
- f. To agree payments
 - i. Clerk salary June and July
 - ii. HMRC – Q1 (April, May, June)
 - iii. Ross Bird – grass cutting

8 Policies

Planning protocol

9 Planning

None at time of agenda circulation

10 Highway Matters

- a) Overhanging tree (Somerton Restricted Byway 11)

11 To note the following correspondence

None to consider

12 To Receive Items for the Next Agenda

13 Date of next meeting: Tuesday 3 September 2024