

SOMERTON PARISH COUNCIL

Notice of the ANNUAL PARISH COUNCIL meeting to be held on Tuesday 5 May 2026 at The Village Hall, Cottage Road, Somerton on the rise of the Annual Parish Meeting.

Dear Councillor,

29 April 2026

Your attendance is required at a Parish Council Meeting to be held on Tuesday 5 May 2026 on the rise of the Annual Parish Meeting in The Village Hall, Cottage Road, Somerton. Members of the press and public are cordially invited.

Nicola Ledain

Nicola Ledain, Clerk to Somerton Parish Council

AGENDA

1. Apologies

To consider and approve apologies for absence.

2. Election of Chairman

Chairman to sign Declaration of Office

3. Election of Vice Chairman

Vice Chairman to sign Declaration of Office

4. Declarations of Interest

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interest Interests form. You must declare the interest and leave the room while the matter is dealt with. When declaring an interest, you must say why the interest arises, to be included in the minutes.

You have a Personal Interest in a matter to be discussed if it affects: 1) Your wellbeing or financial position, 2) That of your family or close friends, 3) That of a club or society in which you have a management role, 4) That of another public body of which you are a member to a greater extent than others in your Parish. You must declare a personal interest but can speak and vote on the matter.

5. Public Speaking

County Councillor, District Councillors, Police Representative and public.

Members of the public are invited to address the Council on matters on the Agenda only in accordance with Standing Orders.

6. Minutes from Previous Meeting

To receive and approve the Council minutes dated 3 March 2026

7. Review of Delegation Arrangements to Committees, Sub Committees, Local Authorities and External Bodies

- a) Upper Thurne Working Group
- b) Patient Participation Group

- c) Staffing Committee

8. Matters for reporting from previous meetings

- a. Review action list
- b. Footpaths update
 - i. Footpath number 8- Hundred Stream Update:
 - ii. Footpath No. 1 (Winterton Road / High Barn Farm Path to Hemsby boundary)
- c. Highways Engineers visit -To arrange a meeting asap
- d. BT Openreach Pole, Winterton Road, south side near junction with Collis Lane - Update
- e. Horsey Road Willows – To request NCC to pollard willow trees next autumn / winter
- f. Light Pollution (Hemsby based) – Update
- g. Surface Water Drainage – to consider report for inclusion on the website
- h. Winterton Road Hedge

9. Planning

BA/2026/0117/TCAA - To The North Of The Dyke, And West Of Horsey Road, The Staithe, West Somerton

Proposal: T1: Oak: remove 3 lowest branches over the dyke, lift to 5m over the highway

10. Matters for consideration

- a. Grass Cutting around the village sign on the Staithe
- b. To consider insurance quotes

11. Financial Matters

- a. To agree financial statement and bank balances
- b. To agree payments
 - i. Nicola Ledain – clerk salary April and May: £414.78
 - ii. Pet Waste Solutions: £33.60 for removal on 8/4/2026
 - iii. Insurance
- c. End of Year Accounts
 - i. To consider the assertions on, and complete, the Annual Governance Statement 2025/26 and to authorise the Clerk and Chairman to sign.
 - ii. To consider and approve the Accounting Statements 2024/25 and to authorise the Chairman to sign.
 - iii. To agree that the council's income and /or expenditure is less than £25k and to authorise the clerk and chairman to sign the certificate of exemption

12. Policies

- a. Asset Register
- b. Retention of documents
- c. Standing Orders
- d. Financial Regulations

13. Highways Matters

14. Correspondence

- a) NCC Cllr Updates
- b) District Cllr media releases
- c) Local Plan for the Broads consultation
- d) Healthwatch newsletter
- e) The Lion Pub update

15. To Receive Items for the Next Agenda

Date of next meeting: Tuesday 7 July 2026