

SOMERTON PARISH COUNCIL

Notice of a PARISH COUNCIL meeting to be held on 4th July 2023 at
The Village Hall, Cottage Road, Somerton at 7.00pm.

Dear Councillor,

28th June 2023

Your attendance is required at a **full meeting of the Parish Council** to be held on Tuesday 4th July 2023 at 7.00pm in The Village Hall, Cottage Road, Somerton. Members of the press and public are cordially invited.

Richard Walters

Richard Walters, Chairman to Somerton Parish Council

AGENDA

1 Apologies

To consider and approve apologies for absence.

2 Declarations of Interest

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interest Interests form. You must declare the interest and leave the room while the matter is dealt with. When declaring an interest, you must say why the interest arises, to be included in the minutes.

You have a Personal Interest in a matter to be discussed if it affects: 1) Your wellbeing or financial position, 2) That of your family or close friends, 3) That of a club or society in which you have a management role, 4) That of another public body of which you are a member to a greater extent than others in your Parish. You must declare a personal interest but can speak and vote on the matter.

3 Public Speaking

County Councillor, District Councillors, Police Representative and public.

Members of the public are invited to address the Council on matters on the Agenda only in accordance with Standing Orders.

4 Minutes from Previous Meeting

To receive and approve the Extraordinary Council minutes dated 19th June 2023.

5 Co-option of New Councillor

Two parishioners have stood for co-option.

6 Matters for reporting from previous meetings

6.1 Annual Parish Meeting – Held on Tuesday 23rd May 2023.

6.2 Annual Staffing Committee meeting – Held on Monday 12th June 2023

6.3 Insurance – arranged for one year (30th June 2024) with Zurich. NALC contacted regarding insurance liability for the Staithe as agreed. Advised there was no change to their previous advice on this matter.

6.4 AGAR – to be completed by new Clerk. Extraordinary meeting required to approve before 31st July 2023

6.5 Statement regarding raise in precept. Cllr Walters sent an article that was published in the Somerton News (also on Somerton Facebook group) and also the Annual Parish Meeting.

6.6 Standing Orders 2018. Rev 2020 circulated to Councillors for revision. Proposal to approve to adopt (Proposer: Cllr Walters).

Clerk: None

Postal Address: TBC

Tel: 07513 093188 Email: clerksomerton@gmail.com

- 6.7 Re-opening footpath No. 8. BAF are supportive. Contact Ramblers Assoc. Parish Council to make application to NCC. Request to footpath working party to action.
- 6.8 Permissive path along wind turbine track linking Coronation and Mill Lanes. Update from Cllr Starling.
- 6.9 Records disposal archive – no action – look to organise when new clerk is settled in position.
- 6.10 Proposal to install dog waste bins at the Staithe and kissing gate along New road. TBA
- 6.11 Seek quotes to revamp (ie staining exterior only) bus shelters. Consider possibility to seek volunteers.
- 6.12 Streetscene Inspection. NCC emailed and telephoned. To follow up for next meeting
- 6.13 Grass cutting – Mr Bird has left selected areas to remain uncut this year. Cllr Walters wrote an article for Somerton News (and Facebook group) to publicise and advise parishioners on the plan.
- 6.14 Website – suggested changes updated. To consider any additional suggested changes.
- 6.15 Approach Flegg Community Land Trust for update – happy to attend, scheduled for last agenda item.
- 6.16 Viking Account (for stationery). No update.
- 6.17 Consider consulting with Parishioners to reduce number of council meetings to statutory minimum. Article sent to Somerton News. To be pinned on noticeboard after July meeting. To be decided at September meeting (TBA).

7 Planning

- 7.1 To consider consultee response to planning applications received from GYBC and BA.
- 7.1.1 None
- 7.2 To receive notification of any decisions taken by GYBC and The Broads Authority.
- 7.2.1 BA/2023/0139/HOUSEH – BA – Staithe Farm, Sandy Lane, West Somerton – Proposed garden room extension on original footprint. Approve Subject to Conditions.

8 Administrative Matters

- 8.1 New Clerk (Nicola Ledain) has agreed a start date of 1st July 2023. Cllr Clift and Cllr Walters will meet asap to give induction and handover.
- 8.2 Barclays bank – outgoing Clerk has been removed from Barclays approved personnel.
- 8.3 New bank mandate signatories required. Simple Service Authority with Cllr Clift to sign.
- 8.4 To consider proposal to install dog waste bins at the Staithe and kissing gate along New road. Environmental Ranger to be invited to visit Somerton to advise further. Not progressed.
- 8.5 Group training for Councillors. Proposal to arrange for group training through two 2 hour sessions. Cost £180. Proposer Cllr Walters.
- 8.6 Consider whether we should have a policy for administration of the Community Fund.

9 Financial Matters

- 9.1 To agree payments:

	Nett	VAT	Total
May wages (paid)	£252.20	£0.00	£386.20
Mr R. Bird	£230.00	£0.00	£230.00
Zurich Municipal	£327.00	£0.00	£327.00

10 Highways Matters

- 10.1 To propose a 20 mph speed limit through the village (proposer Cllr Clift).
- 10.2 A parishioner has mentioned that delivery vehicles and emergency services vehicles try to drive through New Road (after Staithe Road). They have requested to erect a 'No Through Road' sign (or similar) after the bungalow at the end of the road.

11 Other Matters

- 11.1 None

12 Correspondence

- 12.1 A parishioner emailed to say that a motorist is in the process of making a claim against NCC alleging that damage to his car caused on the bend of Horsey Road (as previously discussed) was due to the poor road conditions.
- 12.2 A parishioner highlighted the fact that the village sign is 'West Somerton' also that the Somerton News shows a logo of 'West Somerton' despite the parishes being amalgamated in 1935. It was suggested that we consider changing the sign to 'Somerton' to recognise our solidarity.
- 12.3 A parishioner raised a concern about the bench on the Staithe that is in need of repair.

13 To Receive Items for the Next Agenda

14 To consider motion to exclude press and public pursuant to the Public Bodies Act 1960 (Proposer Cllr Walters).

15 Update from Flegg Community Land Trust (FCLT)

16 Date of next meeting:

Tuesday 18th July, Village Hall – Extraordinary meeting to approve internal audit and sign AGAR. TBC
Tuesday 5th September 2023, Village Hall – PARISH COUNCIL Meeting.