

# SOMERTON PARISH COUNCIL

Notice of the PARISH COUNCIL meeting to be held on 15<sup>th</sup> November 2022 at  
The Village Hall, Cottage Road, Somerton at 7.00pm.

8<sup>th</sup> November 2022

Dear Councillor,

Your attendance is required at the **Meeting of the Parish Council** to be held on Tuesday 15<sup>th</sup> November 2022 at 7.00pm in The Village Hall, Cottage Road, Somerton.

Members of the press and public are cordially invited.

*Kate Martin-Smith*

Kate Martin-Smith  
Clerk

## AGENDA

### 1 Apologies

To consider and approve apologies for absence.

### 2 Declarations of Interest.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interest Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- Your well being or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.
- That of another public body of which you are a member to a greater extent than others in your Parish.
- You must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises, so that it can be included in the minutes.

### 3 Public Speaking.

- 3.1 County Councillor James Bensly
- 3.2 District Councillors; James Bensly and Noel Galer.
- 3.3 Police Representative.
- 3.4 Public. Members of the public are invited to address the Council on matters on the Agenda only. In accordance with Standing Orders no longer than 5 minutes per person and 15 minutes shall be allowed for this item.

### 4 Minutes.

To receive and approve the Council Meeting minutes dated 6<sup>th</sup> September 2022.

### 5 Matters for reporting from previous meetings.

- 5.1 To advise communications with Ecotricity regarding the Coronation Lane/Mill Lane Permissive Path
- 5.2 Fence / access at ruined church

Clerk: Kate Martin-Smith

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- 5.3 Bank Account access
- 5.4 Poors Charity election – The poors charity have been advised of the candidates the PC elected
- 5.5 Records disposal update
- 5.6 Staffing Committee target setting
- 5.7 Low road vehicles use safety issues
- 5.8 Autumn Litter Picking update

## 6 Budget

- 6.1 Updated financial position for 2022/23 to be reviewed by the Council
- 6.2 Draft 2023/2024 budget to be reviewed and discussed

## 7 Planning.

- 7.1 To consider consultee response to planning applications received from Great Yarmouth Borough Council and The Broads Authority.
  - 7.1.1 BA/2022/0374/COND - Staithe Cottage, The Staithe, West Somerton, Somerton - Paint the garage black, variation of condition 2 of permission
  - 7.1.2 BA/2022/0380/TCAA - White House, Horsey Road, West Somerton, Somerton - T1 (R2 on plan): Ornamental Cherry Tree - remove
- 7.2 To receive notification of any decisions taken by Great Yarmouth Borough Council and The Broads Authority.
  - 7.2.1 BA/2022/0245/FUL - Primary House, Horsey Road, West Somerton, Somerton, Norfolk, NR29 4DW - Change of use from allotment land to domestic curtilage and change of use of workshop to living accommodation and all associated works - Approve Subject to Conditions

## 8 Financial.

- 8.1 To agree payments:

	Nett	vat	total
Somerton Village Hall – Hall hire May – Sep 2022	£60.00		£60.00
Clerk Wages – October 2022 Salary	£250.47		£250.47
Clerk Wages – November 2022 Salary	£250.47		£250.47
Clerk Wages – December 2022 Salary	£250.47		£250.47
Ross Bird – Grass cutting – July – August 2022	£390.00		£390.00
Mrs Sarah Hunt – Locum Clerk - deferred to April 2023	£445.00		£445.00
- 8.2 Clerk courses – The clerk attended the new clerk course (£100.00) and is booked on to the Elections course in January 2023 (£40.00). RPC agreed to pay 50%.

## 9 Other Matters

- 9.1 Footpaths – Review 'lost' footpaths
- 9.2 Broadland Futures Initiative Workshop – upcoming meeting on 24<sup>th</sup> November
- 9.3 Potential of claiming Locum Clerk costs on insurance.

## 10 Correspondence

- 10.1 Email received – The VH Committee have discussed Somerton look for a project to mark the Queen's reign, but felt this was more for the village than VH. The VH are happy to take part but would welcome ideas from the Parish Council.

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- 10.2 A member of the public has updated us on their communications with NCC regarding Ponding low at Manor Farm Rd (east)/Low Road, East Somerton – NCC responded that the is ‘defect is in the system and will be addressed but doesn’t have urgency compared to health and safety defects’.
- 10.3 Road Safety Community Fund (RSCF) – ‘The RSCF funding is similar to your Local Member Fund (LMF) as you can prioritise and decide where you believe the greatest benefits can be achieved. Whilst there is no limit to the number of bids you can submit, the available budget is £11,250 per Member based on all Members making a submission’.
- 11 Exclusion of Press & Public for Confidential Session.**
  - 11.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of proposals for an update on Flegg CLT consultation & grass cutting of parish owned land. (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228.
- 12 Date of next meeting:**  
Tuesday January 4<sup>th</sup> 2023 at 7pm, Village Hall – PARISH COUNCIL Meeting.