

SOMERTON PARISH COUNCIL

Notice of the PARISH COUNCIL meeting to be held on 6th September 2022 at
The Village Hall, Cottage Road, Somerton at 7.00pm.

31st August 2022

Dear Councillor,

Your attendance is required at the **Meeting of the Parish Council** to be held on Tuesday 6th September 2022 at 7.00pm in The Village Hall, Cottage Road, Somerton.

Members of the press and public are cordially invited.

Kate Martin-Smith

Kate Martin-Smith
Clerk

AGENDA

1 Apologies

To consider and approve apologies for absence.

2 Declarations of Interest.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interest Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- Your well being or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.
- That of another public body of which you are a member to a greater extent than others in your Parish.
- You must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises, so that it can be included in the minutes.

3 Public Speaking.

- 3.1 County Councillor James Bensly
- 3.2 District Councillors; James Bensly and Noel Galer.
- 3.3 Police Representative.
- 3.4 Public. Members of the public are invited to address the Council on matters on the Agenda only. In accordance with Standing Orders no longer than 5 minutes per person and 15 minutes shall be allowed for this item.

4 Minutes.

To receive and approve the Extraordinary Council Meeting minutes dated 16th August 2022.

5 Matters for reporting from previous meetings.

- 5.1 To advise communications with Ecotricity regarding the Coronation Lane/Mill Lane Permissive Path

Clerk: Kate Martin-Smith

Postal Address: 18 Hemsby Road, Martham, Great Yarmouth, NR29 4QG

Tel: 07513 093188 Email: clerksomerton@gmail.com

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- 5.2 Fence / access at ruined church: Email sent to S. French. Enquiring registered on Highways website
- 5.3 Anti-virus and website updates – to carry forward to November meeting
- 5.4 Policy updates on website

6 Planning.

- 6.1 To consider consultee response to planning applications received from Great Yarmouth Borough Council and The Broads Authority.
 - 6.1.1 06/22/0521/F – Coronation Farm Bloodhills Road Somerton Great Yarmouth NR29 4DU - Proposed farm vehicle storage shed - application is lodged with GYBC
- 6.2 To receive notification of any decisions taken by Great Yarmouth Borough Council and The Broads Authority.
 - 6.2.1 06/22/0505/PAD – Coronation Farm Bloodhills Road Somerton Great Yarmouth NR29 4DU - Prior approval application for erection of new steel framed agricultural store 10.7m x 7.9m x 6.8m – WITHDRAWN
 - 6.2.2 06/21/0016/F - 9 Collis Lane East Somerton Somerton NR29 4DT - Proposed discharge of condition 3 of pp - Biodiversity enhancement plan – Conditionally Approved

7 Administrative Matters.

- 7.1 Poor's Land Charity –
 - 7.1.1 To consider proposing more than two Trustees if we have more than two applicants
 - 7.1.2 To elect Poor's Trustees
- 7.2 Bank account update
- 7.3 To advise latest position with regard to storage of minute books
- 7.4 Staffing Committee: Appointment of Chair; Appraisal date for Clerk. Training requirements for Clerk and Councillors

8 Financial.

- 8.1 To agree payments:

	Nett	vat	total
Somerton Village Hall – Hall hire	£tbc		
Clerk Wages – July/August 2022 Salary	£500.94		£500.94
Clerk Wages – September 2022 Salary	£250.47		£250.47
Ross Bird – Grass cutting – July – August 2022	£292.50		£292.50
Mrs Sarah Hunt – Locum Clerk - deferred to April 2023	£445.00		£445.00

- 8.2 Considerations for setting 2023/2024 budget:

- 8.2.1 Quotes for grass cutting
- 8.2.2 Quotes for insurance next year
- 8.2.3 Election costs
- 8.2.4 Clerk and councillor training costs
- 8.2.5 Clerk wages increase
- 8.2.6 Increase of reserves
- 8.2.7 Other anticipated expenses

9 Policies

- 9.1 To agree Record retention policy
- 9.2 To agree Grants and Awards policy

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10 Other Matters

- 10.1 To advise the availability of Jubilee trees to councils and public
- 10.2 To agree date for autumn Litter Picking. To agree organisational requirements.
- 10.3 Low road vehicles use safety issues

11 Date of next meeting:

Tuesday November 1st 2022 at 7pm, Village Hall – PARISH COUNCIL Meeting.