

SOMERTON PARISH COUNCIL
MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD VIRTUALLY ON
TUESDAY 4TH MAY 2021 AT 7.15 P.M.

Present: R Starling (Chairman after election) T Jones
I Wright J Cliff
D Crane B Barker
C Lack (Clerk)

Also present were County Cllr Hanton and Borough Cllr Bensly. Borough Cllr Galer had sent his apologies. There was, in addition, 1 resident present.

1. Election of Chairman of Parish Council. Cllr Jones proposed that Cllr Starling be elected Chairman. This was seconded by Cllr Cliff and agreed by all councillors present. Cllr Starling accepted his election.
2. Signing of Declaration of Acceptance by Chairman. Cllr Starling signed the Declaration of Acceptance.
3. Election of Vice Chairman of Parish Council. Since the current Vice Chairman, Cllr Walters, was not present at the meeting it was agreed to defer this until the next meeting.
4. Apologies for Absence. Cllr Walters had sent his apologies.
5. Declarations of Interest. None noted.
6. Minutes of Annual Parish Council meeting held on 7th May 2019 already approved on 2nd July 2019. No comments.
7. Review of delegation arrangements to committees, sub-committees, local authorities & external bodies. It was agreed that Cllr Starling should continue as a member of the Upper Thurne Working Group and Cllrs Starling and Crane would continue as members of the Parish Liaison Group.

To consider a motion to suspend the meeting to allow members of the public and the Borough/County Councillors the opportunity to inform the meeting: -

8. Public discussion – 15 minutes allowed. Nothing raised.
9. Report from Borough Councillors/County Councillor – if present.
 - a. Cllr Hanton had sent in his report which had already been circulated. The Chairman noted that this was Cllr Hanton's last meeting as County Councillor representative and thanks were given to him for all the work he had done for the Parish Council during his time as with the County Council.

Reopening of the meeting:-

10. Report from the PCSO – if present. None present. All newsletters had been circulated.
11. To confirm minutes of the previous meetings held on 6th January 2021 (omitted from last meeting), 2nd and 30th March 2021. Cllr Barker

proposed that all minutes be approved. This was seconded by Cllr Clift and unanimously agreed by all Councillors present.

12. To report matters arising from the minutes not already on the agenda, for information only.
- a. The Clerk noted that a quotation for the refurbishment had been received by Mr Hobbs. **Please note this was inadvertently missed at the meeting but subsequently all Councillors agreed by email to accept the quotation for £745.**
 - b. It was agreed to contact NCC again about the clearing of catchpits.
 - c. It was noted that there was no access to motorised traffic from Somerton to Winterton along Low Road and that any incidents should be reported to the police including motorcyclists.
13. Finance:
- a. To agree payments in accordance with the budget. Cllr Jones proposed that the payments be approved. This was seconded by Cllr Wright and unanimously agreed by all councillors present.

Payee	Cheque No	Amount £
G Lack salary	824	198.40
Inland Revenue	825	49.40
NALC subscription	826	139.03
David Balls internal audit	827	30.00
R Bird grass cutting	828	94.50
void	829	void
Came & Company insurance	830	349.36
		860.69

- b. Approval of accounts year ended 31.3.2021. All of the forms relating to the external audit had already been circulated. Cllr Jones proposed that the accounts be approved. This was seconded by Cllr Wright and unanimously agreed by all councillors present. All parts of the external audit forms would be signed by the Chairman and Clerk and the minute number recorded accordingly.
- c. Receipt of Wayleave payment from Eastern Power Networks £11.92 (for information only). It was noted that this payment would be passed to the Somerton Staithe and Boat Dyke Charity.
- d. Resolution to Exempt Parish Council from external review. It was proposed by Cllr Clift that this resolution be approved. This was seconded by Cllr Barker and unanimously agreed by all councillors present.

- e. Insurance – renewal premium £349.36. Renewal due 1.6.2021. In cheque list above.
- 14. Planning Applications and Decisions. None noted.
- 15. Ruined Church Manor Farm Road. To comment on proposed security measures. The meeting was informed that Burnley Hall (Burnley Group Partnership) and Winterton Parochial Church Council had erected a 1.5 metre high chestnut paling fence around the site and also within the ruined church itself. The Parish Council had received an email from Great Yarmouth Borough Council Planning Department on the 22nd April informing that “fences within the curtilage of a Listed Building are not permitted development and the fence is adjacent to a ‘highway’, so an application would need to be submitted’. It was agreed that the Parish Council would email Burnley Group Partnership, Winterton Parochial Church Council and Winterton Parish Council to inform them of the contents of the Borough Council’s email and to request that, until such time as approval for the fencing was granted, it be removed. This course of action was proposed by Cllr Barker, seconded by Cllr Wright and unanimously approved by all Councillors present.
- 16. Provision of allotments. Request from 1 parishioner & information. Clerk. The clerk noted that a local authority had a statutory obligation to provide allotments if 6 tax paying households requested them. This was noted and it was agreed to wait to see if there was any further interest.
- 17. Anti social behaviour, Horsey Road. T Jones. It was reported that there had been no more reports of anti social behaviour but any further incidents should be reported to the police.
- 18. Coronation Lane - Mill Lane Permissive Footpath Update. R Starling. The owners of the large wind turbine, Ecotricity, have agreed in principle to permit access by foot along the track way from Coronation Lane to Mill Lane next to the existing hedge. Signage would be placed for safety reasons and some fencing would be erected near the turbine itself. Access would be by foot only with no provision for vehicles, horses or cycles. Further discussions would take place to ensure that any arrangements would not impact surrounding agricultural activities.
- 19. Cycleway Winterton to Martham. To consider a report from a Parishioner and decide action. It was noted that, although recent improvements to Low Road had been done by the County Council, nothing had really changed since this matter was considered several years ago. School children were provided with transport to and from school and the proposed route across fields to Damgate, Martham had not been popular. The Council agreed not to support this.
- 20. Parish Council Website updates: Noted.
 - a. Trees & Conservation areas to assist residents who intend to carry out

- tree or building works
 - b. Standing Orders
 - c. Declarations of interest
21. Matters dealt with between meetings - R Starling.
- a. The bus shelter on 'School Hill' (near Primary House) had been washed inside
 - b. the Vice Chairman had moved the traffic speed sign to the Horsey Road
 - c. 2 cases of fly-tipping had been dealt with by the Borough Council.
22. Correspondence received.

Date	Sender	Details	Action Taken/to be Taken
29.4	NALC Bulletin	various	Circulated
29.4	CPRE	Annual lecture	Circulated
23.4	BA	Broadlands Futures Progress newsletter	Circulated
22.4	UTWG	Update	Circulated
15.4	Norfolk Constabulary	Newsletters various	Circulated
22.3	BA	Adoption of Peat Guide	Circulated
19.3	NCC	1 million trees for Norfolk update	Circulated
13.3	NCC	Norfolk Strategic Flood Alliance	Circulated
9.3	Health Watch Norfolk	Cancer Project	Circulated
8.3	Norfolk Police	Community Update	Circulated
7.3	UTWG	Update	Circulated
5.3	CPRE	Spring Edition of Norfolk Voice	Circulated
4.3	Bruno Peek	Frontline Workers Day 5th July 2021	Circulated

There have been many emails regarding Covid-19 which I have circulated but which I have not included on this list.

23. To receive items for the next agenda.
- a. Collis Lane. Litter around the communications mast.
 - b. Election of Vice Chairman
24. To agree dates of future meetings for next 12 months. Suggested dates 6th July, 7th September, 2nd November, 4th January 2022, 1st March, 3rd May. All agreed.

CLlr Barker proposed to thank the clerk for all the work done in getting zoom meetings up and running during the Covid restrictions. All agreed.

The Chairman declared the meeting closed at 19.49