

SOMERTON PARISH COUNCIL

MINUTES OF A VIRTUAL MEETING HELD ON TUESDAY 3rd NOVEMBER 2020

AT 7.00 P.M.

Present: R Starling (Chair)

R Walters (Vice Chair)

B Barker

D Crane

J Clift

I Wright

T Jones

G Lack (clerk)

Also present was County Councillor R Hanton. Apologies were received from Borough Councillors Bensly and Galer.

1. To consider apologies for absence. None
2. Declarations of interest in items on the agenda. R Starling declared an interest in Item 13 Upper Thurne Working Group.
3. **To consider a motion to suspend the meeting to allow members of the public and the Borough/County Councillors the opportunity to inform the meeting: -**  
Public discussion – 15 minutes allowed. No residents present.
4. Report from Borough Councillors/County Councillor – if present
  - Cllr Hanton confirmed that he had been sending reports through and the clerk confirmed that she had been circulating them. There were no other questions or comments.
  - Cllr Galer informed the meeting that he was starting a Joint Hemsby/Winterton Footpath Group and would like Somerton to participate. Everyone agreed that this would be a good idea and Cllr Starling has requested that Cllr Galer send an email outlining the proposal which would then be circulated to all councillors.

**Reopening of the meeting:-**

5. Report from the PCSO – if present. No one present but all newsletters have been circulated. Cllr Starling asked the meeting if they would be happy for him to contact the police regarding monitoring of speeding on Horsey Road especially in the light of all the seal visitors and this was agreed.
6. To confirm the minutes of the previous meeting held on 1st September 2020. Cllr Clift proposed that the minutes be approved. This was seconded by Cllr Walters and agreed by all councillors present.
7. To report matters arising from the minutes not already on the agenda, for information only.
  - Item 12. A resident had phoned the clerk and said that the comment about the wooden post was incorrect. The Chairman confirmed that the minutes were an accurate record of the meeting.
  - The litter pick was cancelled because of weather conditions although it did eventually happen later on in the month and the Chairman thanked all those for taking part. It was noted, however, that the length of the undergrowth prevented some items of litter being collected.
  - Item 16 Light Pollution. The Chairman reported that this had been resolved although Light Pollution was a separate item on the agenda.
8. Accounts
  - a. To review year-to-date position. The clerk noted that up-to-date accounts had already been circulated. There were no comments.

	Budget	Actual	Variance
	£	£	£
Grass Cutting	1,025.00	650.50	374.50
Village Hall Hire	100.00	-	100.00
Insurance	300.00	340.64	- 40.64
Clerk Salary	1,000.00	743.40	256.60
Clerk Expenses	250.00	-	250.00

Bus Shelter	250.00	- 250.00	500.00
Admin	82.00	139.03	- 57.03
Church	760.00	-	760.00
Total	3,767.00	1,623.57	2,143.43
Opening Balance		6,220.11	
Add: receipts		4,142.00	
Less: payments (inc VAT)		- 1,126.71	
Movement on community account		- 738.61	
Closing Balance			8,496.79
<b>Balance per Bank Statement as at 30.9.2020</b>			<b>8496.79</b>

- b. To agree payments in accordance with the budget. The clerk had already circulated details of the cheques. It was proposed by Cllr Clift that the cheques be approved. This was seconded by Cllr Crane and agreed by all councillors present.

Payee	Cheque No	Amount
Somerton PCC	813	760.00
Broads Drainage Board Staithe Trustees to reimburse	814	108.00
G Lack	815	198.40
HMRC	816	49.40
R Bird	817	189.00
		436.80

- c. To agree budget 2021/22. The clerk noted that a proposed budget had been circulated based on this year's budget. It was proposed by Cllr Clift that the budget be approved. This was seconded by Cllr Crane and agreed by all councillors present.
- d. Reimbursement from Somerton Staithe & Boat Dyke Charity. The clerk noted that the balance owing had been passed to the Staithe Trustees. The Chairman noted that the Trustees would be holding a meeting later this month to approve and make the payment to the Parish Council. The Chairman also noted that the cost of clearing out the staithe amounted to £90 which was considerably less than had previously been quoted.
- e. Purchase of litter picking safety equipment (high viz jackets & gloves) using £100 from Cllr.N.Galer's ward allocation. The Chairman asked for agreement to the purchase of high viz jackets and gloves. It was proposed by Cllr Jones that this be approved. This was seconded by Cllr Crane and approved by councillors present.
- f. Planning Applications and Decisions
9. BA/20202020/0280/TCAA. Removal T14 and T19: Ornamental Cherry. Rectory Cottage, Sandy Lane, Somerton. **Approved**
10. Collis Lane - Provision of Permissive Path: To consider feedback from landowners and decide future action. The clerk had already circulated the feedback from the 3 landowners involved and none of them were supportive of this proposal. It was noted that there is a footpath along Coronation Lane and the Chairman suggested he contact the landowner to propose that Coronation Lane be joined up with Mill Lane thereby creating a circular walk. He also noted that the ownership of Coronation Lane was unclear.

11. Kissing Gates Footpath No. 3 Somerton (Church to Collis Lane path): Complaint that gates difficult to use. Proposal: Contact landowner and/or County Council to request inspection and attention.- R.Starling. It was proposed by Cllr Jones that the Chairman contact the landowner to resolve this. This was seconded by Cllr Clift and agreed by all councillors present.
12. Consultation on Coastal Adaptation Supplementary Planning Document. Update. A response had been made but nothing has been heard back from the Borough Council regarding any response they might have had.
13. Upper Thurne Working Group : 'Well being Initiative' by NALC and items to raise at next meeting in November. There is a meeting later this month which Cllr Starling will attend. No comments were raised by Parish Councillors.
14. Matters Dealt with since last meeting.
  - a. Enquiry regarding placing of stones on Footpath 5 (The Street to Horsey Road path).
  - b. SAM 2 sign - moved to Martham Road for November. Cllr Walters agreed to take over the moving of the signs.
  - c. Application to Broads Authority for tree works (oak tree at Staithe)
  - d. Enquiry from resident regarding conservation area restrictions.
15. Light Pollution: Proposal to seek clarification from Broads Authority regarding enforcement of light pollution incidents/reports. R.Starling. The Chairman reported that there were a couple of areas in the village where light pollution was very bad. Cllr Starling would email the Broads Authority for clarification about planning policy regarding light pollution.
16. Provision of parking area/lay-by near ruined church, Manor Farm Road. A resident had raised this. It was noted that other residents and the owners of the land should be consulted. The Clerk would email Burnley Hall to find out if they owned the land and if they would support a proposal to make a formal parking area.
17. Correspondence
  - a. The Clerk noted that she had received a letter from Pauline Birkett outlining the costs to St Mary's PCC of grass cutting etc.
  - b. A Planning Application had been received. The clerk would call a special planning meeting to discuss this.
18. Items for next agenda
  - a. Provision of parking area Manor Farm Road.
19. Date of next meeting 5th January 2021

The Chairman closed the meeting at 7.30.