**SOMERTON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**

**TUESDAY 1st NOVEMBER 2016 IN THE VILLAGE HALL AT 7.00 P.M.**

PRESENT:

 Cllr R Starling (Chair) Cllr D Van de Bulk (Vice Chairman)

 Cllr J Clift Cllr N Grayling

 Cllr D Crane Cllr T Jones

 Cllr B Barker

 G Lack (clerk)

The Chairman welcomed Borough Cllr Weymouth and PC Cook to the meeting together with 2 residents. Also present were John Clements and Nick Fountain from Great Yarmouth Borough Council. Apologies were received from Cllrs Childs and Bensly.

1. **Apologies for Absence.** None received
2. **Declarations of Interest in Items on the Agenda**

Cllrs Clift, Barker, Crane, Jones and Starling noted an interest in **Item 10.** **To consider applications to the Community Fund.**

1. **To consider a motion to suspend the meeting to allow members of the public and the Borough/County Councillors the opportunity to inform the meeting. Proposed by Cllr Grayling, seconded by Cllr Clift and unanimously approved.**
2. **Public Discussion – 15 minutes allowed.**
	* A resident asked if there had been a response to a request to improve the footpath on the south side of the river. The Chairman noted that the County Council had responded that the problem was not significant enough for them to carry out any repairs.
3. **Report from Borough Councillors/County Councillor if present**
* Cllr Weymouth noted the following:
* The play equipment had been replaced because it was in a dangerous condition but hoped that consultation would take place in the future.
* Refurbishment of the Council House on Horsey Road would probably start in February 2017.

**Reopening of the meeting:-**

1. **Report from PCSO**
* It was noted that there was very little to report and that since the last meeting there had been no crimes reported and only two calls for service. It was noted that Cllrs Starling and Weymouth had attended the Police Liaison meeting.
* PC Cook noted that this would be his last meeting since he was retiring before the January meeting. Warm thanks were given to PC Cook for all his help over the last years and PC Cook thanked the Parish Council for their support. It was also noted by PC Cook that he would be replaced.
1. **To confirm minutes of the previous meetings held on 6th and 27th September 2016**

Cllr Grayling proposed that the minutes of the 6th September be confirmed and this was seconded by Cllr Jones and unanimously agreed by the Council. Cllr Jones proposed that the minutes of the 27th September be confirmed and this was seconded by Cllr Crane and unanimously agreed by the Council. The minutes were duly signed by the Chairman.

1. **To report matters arising not already on the agenda, for information only.**

**Item 7. Broadband provision.**  It was noted that there was nothing more to be done at this moment in time.

**Item 12. Extension of 30mph speed limit.** The County Council had not agreed to this since the criteria were not met.

**Item 12. Seat Bench and Notice Board refurbishment.** Completed

**Item 17. Road Sign replacement.** It had been acknowledged that the signs would be replaced and that an application had to be made to GYBC for replacement of the two Sandy Lane signs.

**Item 18. Overgrown Hedges.** It was noted that the hedges would be cut back as soon as possible by the landowners.

**Item 19.** **Autumn Litter Pick.** It was noted that all roads had been covered and thanks were given to all who had taken part including Cllr Childs.

**Parish Liaison Meeting.** Cllrs Starling and Crane had attended and the points were raised as agreed.

**Upper Thurne Working Group.** Cllr Starling would attend the meeting on the 8th December 2016.

1. **Presentation by John Clements – Great Yarmouth Borough Council Local Plan consultation.**
* A Core Strategy Map had been adopted. This provided an overarching strategy for planning in the area.
* 7,140 houses needed to be built in the Borough between 2013 and 2030. This number was based on objectively assessed needs and was determined by Central Government.
* 35% of those houses should be in towns, 30% in key services areas, 30% split between key villages and the remaining 5% split between 19 smaller secondary villages.
* It was noted that this could equate to 19 houses per smaller village although there was no target for individual villages.
* No sites for building had been identified in Somerton. However, if anyone wished to discuss a specific site within the village they should contact Mr Clements directly.
* Although the consultation had formally closed, the Council was still open for comments for a further 6 week period.
* It was hoped that the final plan would be published in early 2018.
* Neighbourhood Plans could be prepared by Local Councils. However, it was noted that there could be great cost and time involved in the preparation and approval of the Plan and would involve holding a referendum to obtain approval from residents.
* The Chairman thanked Mr Clements for a very informative presentation.
1. **(Finance: To agree payments in accordance with the budget.**

Cllr Clift proposed a Motion that the following payments be made in accordance with the budget. This was seconded by Cllr Barker and unanimously agreed by Councillors. IT WAS RESOLVED THAT the Motion be carried.

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| **Cheque No** | **Payee** | **Description** | **Amount** **£** |
| 100704 | G Lack | Clerk salary and expenses | 208.33 |
| 100705 | St Marys PCC | Contribution to ground maintenance | 760.00 |
| 100706 | R Bird | Grass cutting | 263.00 |
| 100707 | G Lack | Purchase of computer for PC. | 801.98 |
|  |  | TOTAL | 2,033.31 |

Opening balance 1.4.2016 4,768.54

Add receipts year to date 6,368.52

Less: Payments year to date (excl. above) ( 1,738.87)

Closing balance year to date £9,353.19

**To consider applications to the Community Fund:**

* **Staithe Trustees £800.** This was for the installation of a discrete barrier at the top of the slip way; maintenance of the public car park; grass cutting on the north side; a contribution towards the boom and the purchase of additional tools. It was proposed by Cllr Van de Bulk that this be approved with the proviso that a key code lock was installed on the barrier so that local users could have access without the need to contact one of the trustees. The proposal was seconded by Cllr Jones and unanimously approved by the Council.
* **St Mary’s PCC £450.** This was to cover the cost of an electrical inspection of the wiring in the Church. It was proposed by Cllr Clift that this be approved, seconded by Cllr Van de Bulk and unanimously approved by the Council.
1. **06/16/0609/EU. Application for a certificate of lawfulness for existing use as permanent residential static caravan. Mill View Top Farm Road, Martham**
* A resident expressed concern about the future use of the agricultural shed.
* It was proposed by Cllr Barker and seconded by Cllr Jones that the Parish Council would approve a temporary certificate for a period of two years only and noting that the static caravan had been, and was still being used illegally for residential purposes. This was unanimously agreed by the Council.

**Planning Decision BA/2016/0301/COND. Variation of condition 2 of permission BA/2015/0317/HOUSEH. White House, Horsey. Application approved.**

1. **Broads Authority Conservation Area Review. Update by clerk.**
* It was noted that a draft leaflet had been received. It was agreed that reference should be to Somerton, and not East and West Somerton.
* The draft would be passed to Barrie Sharrock for his input into the history section.
* Cllr Starling would ask the Broads Authority for an electronic version which could be circulated.
* A response would be made to the Broads Authority after circulation.
1. **Replacement of Hedge, The Street, north end, east side – Proposal to request replacement of hedge – R Starling**
* It was noted that residents had requested that the hedge be replaced and Cllr Starling agreed to email the owner to get it replaced.
1. **Council Property, Horsey Road, refurbishment**
* Already discussed under Item 5 above.
1. **Broads Plan – Revised draft 2017 consultation – to agree response.**
* Cllr Starling read out a draft response and it was proposed by Cllr Crane, seconded by Cllr Barker and unanimously agreed by the Council that the response be sent.
* It was noted that there was a Broads Authority meeting on Thursday 3rd November to which the public had been invited to review flood management in the area. It was agreed that Cllrs Starling and Barker would attend.
1. **To agree the Precept 2017/18. Clerk.**
* The Clerk had circulated a draft budget based on last year and it was proposed by Cllr Jones, seconded by Cllr Clift and unanimously agreed by the Council that the budget remain the same as last year.
1. **Correspondence**. *Additional Correspondence and Actions/Comments noted/made at the meeting are shown in Italic.*

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| **ITEM** | **FROM WHOM RECEIVED** | **CONTENT** | **ACTION REQUIRED** |
| 1 | GYBC | Dog Control Consultation.  |  |
| 2 | Broads Authority  | Leaflets enclosed | *Put on Notice board and village hall board* |
| 3 | Cllr J Childs | Email re Presentation from Highways |  |
| 4 | Cllr J Childs | Email re More Homes |  |
| 5 | Cllr J Childs | Email re Community Action Norfolk |  |
| 6 | Cllr J Childs | Email re Economic Intelligence reports for Businesses |  |
| 7 | Cllr J Childs | Email re Recycle Norfolk |  |
| 8 | Cllr J Childs | Resilience in the Community East Flegg. Meeting 1.12.16 Scratby Village Hall |  |

1. **Items for Next Agenda**
* Application to Community Fund for change of name from Home Watch to Neighbourhood Watch. Cost approximately £40.
1. **Date of next Meeting: Tuesday 1st 3rd January 2017 in the Village Hall at 7.00p.m.**

The Chairman closed the meeting at 20.54